

REQUEST FOR COPIES AND/OR SEARCHES OF COURT RECORDS

Contact Information of Individual Requesting Record Search or Copies:

DATE: _____ Defendants Name: _____

CASE NUMBER: _____ - _____ - _____ . _____

Name: _____ Telephone: () _____

Address: _____ City: _____ State: _____

Zip: _____ Email: _____

PLEASE ALLOW 7 WORKING DAYS FOR COPIES AND/OR SEARCHES

COPY COST

1-20 PAGES: \$5.00

ADDITIONAL PAGES: \$0.50 (**PER PAGE**)

EACH CERTIFICATION: \$5.00

RECORDS RESEARCH COST

SEARCH OF PAPER RECORDS HISTORY CHECK: \$25.00

SEARCH OF CLOSED CASES, REGISTRES, OR OTHER ARCHIVED RECORDS: \$25.00

RECORDS/COPIES NEEDED:

____ 1) COPY OF DIVORCE DECREE AND/OR AGREEMENT

____ 2) COPY OF LAST SIGNED ORDER

____ 9) GARNISHMENT/ EXECUTION

____ 3) ORDER DATED ____/____/____

____ 10) COMPLETE FILE

____ 4) COPY OF JUDGEMENT

____ 11) COPY OF CASE ACTION
SUMMARY

____ 5) COPY OF INDICTMENT

____ 6) INCOME WITHHOLDING ORDER

____ 12) HISTORY CHECK

____ 7) COPY OF WARRANT

____ 13) OTHER: _____

____ 8) PAY HISTORY FOR ALIMONY, RESTITUTION & JUDGEMENTS

CERTIFICATION NEEDED: YES _____ NO _____

FEES ARE DUE UPON DELIVERY OF COPIES (NO PERSONAL CHECKS)

***The Lee County Circuit Clerk and employees are not responsible for any errors in the information supplied or liable for any use or disclosure of said information. Our office has **Lee County records only** and cannot supply Federal, Municipal or records from other counties. The search fee applies even though the search procedures no information. **NO REFUNDS.** ***